

# Application for Restoration of Valuer Registration and Specialist Retail Valuer listing

YOUR DETAILS	
Full name	
Registration number (if known)	
Residential address	
State	Postcode
Phone	
Mobile	
Email	

EMPLOYMENT DETAILS	
Position title	
Organisation name	
Street address	
State	Postcode
Postal address	
State	Postcode

UPDATE OF DETAILS		
Since last renewing your registration, have any of the following details changed?		
Residential address	Phone	Mobile
Email	Organisation name	Organisation address

FITNESS TO PRACTISE (for Board purposes only)	
Answers to the following questions must be provided pursuant to s 30(a) of the <i>Valuers Registration Act 1992</i> . If you answer "Yes" to any of the following questions, please provide detail on a separate sheet and attach with this application form.	
<b>Do you have a conviction, other than a spent conviction for any of the following:</b> <i>Spent conviction means a conviction for which the rehabilitation period under the Criminal Law (Rehabilitation of Offences) Act 1986 has expired and not revived under that Act.</i>	
[i] an indictable offence; or	<input type="checkbox"/> Yes <input type="checkbox"/> No
[ii] an offence against the <i>Valuers Registration Act 1992</i> ; or	<input type="checkbox"/> Yes <input type="checkbox"/> No
[iii] any other offence relating to the practice of valuation, against a law applying, or which applied, in Queensland, or the Commonwealth or any other State or Territory of Australia or a foreign country?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Has your registration to practise</b> as a valuer under a law applying or that applied in the Commonwealth, another State or Territory of Australia or a foreign country been cancelled or suspended by the relevant registration/licensing body?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Has any application by you</b> for registration as a valuer been refused by any registration/licensing body?	<input type="checkbox"/> Yes <input type="checkbox"/> No

CONTINUING PROFESSIONAL DEVELOPMENT	
Practising valuers must undertake a minimum of 10 hours of continuing professional development (CPD) each year, specialist retail valuers are required to undertake at least five of the ten hours specific to retail rental valuations	
I have complied with the CPD requirements for the previous year and enclose (select one of the below):	I have not been able to meet the CPD requirements for the previous year (select one of the below):
API CPD certificate	I have been granted exemption from CPD for the applicable period
NZPI CPD certificate	
RICS CPD certificate	I provide the following reason for non-compliance:
SISV CPD certificate	
Valuers Registration Board of Queensland Statement of CPD	

**DECLARATION**

I, the above applicant for restoration of registration with the Valuers Registration Board of Queensland, do hereby make application for my registration to be restored and by virtue of the particulars contained in this application sincerely declare that the particulars shown in this application, both in this and the preceding pages, and also in any other documents provided with this application are true and correct in every particular.

**Signature of applicant:**

**Date:**

**PRIVACY**

The Valuers Registration Board of Queensland is authorised to collect your personal information under the *Valuers Registration Act 1992* for the purpose of carrying out its statutory obligations and duties. Personal information provided on this form will be managed in accordance with the *Information Privacy Act 2009*, and will be used to:

- assess your eligibility for restoration of registration including where there is requirement to investigate your suitability for registration
- update and maintain your records
- publish relevant information about you in the Register of Valuers of Queensland, the Queensland Government Gazette and the Board's website
- provide you with services and communications including, but not limited to, renewal notices, certificates and newsletters, and
- if required, to investigate matters of a possible disciplinary ground for an offence related to the practice of valuations.

**AMOUNT PAYABLE**

## Fee

AMOUNT PAYABLE	Fee
Application for restoration of registration as a valuer	\$268.71
Renewal of registration fee	\$259.63
Renewal of Listing as a Specialist Retail Valuer	\$259.63
Late fee for CPD received after 30 April 2023	\$74.52
Late fee for fees received after 30 April 2023	\$74.52
<b>TOTAL</b>	<b>\$937.01</b> (GST exempt)

**PAYMENT METHOD**

Cheque (made payable to the Valuers Registration Board of Queensland and attached to this form)

Direct deposit  
 Account name: Valuers Registration Board of Queensland  
**BSB:** 064 000  
**Account:** 0009 0446

Credit card  
 (Visa or Mastercard only) Visit [www.bpoint.com.au/pay/vrbqld](http://www.bpoint.com.au/pay/vrbqld)

A receipt will be issued following registration.

**APPLICATION SUBMISSION****By mail to:**

Valuers Registration Board of Queensland  
 PO Box 15877  
 City East, Queensland 4002

**In person to:**

Valuers Registration Board of Queensland  
 Level 15 Canegrowers Building  
 100 Edward Street  
 Brisbane, Queensland 4000

**Email:** admin@vrbq.qld.gov.au

**Phone:** 07 3221 3892